

***No recording available due to the inability to the Civic Center and road noise as the meeting was held on park benches.**

The Coe Memorial Park Committee

Minutes

September 19, 2012

Mission Statement

To create within the downtown area of Torrington a first class horticultural oasis in accordance with and strict adherence to the Coe Godfrey benefactors and the Coe Godfrey Trust

Present: Coe Memorial Park Committee Members: Chairman Susan Coe Holbrook, Dr Isadore Temkin, Lorie Chiron, Mary Zbell and Margaret Keywan

Also Attending: Frank Pennington & Nancy Holbrook

Absent: Marc Trivella, Mark McEachern

Chairman Susan Holbrook opened the meeting at 5:10 p.m. after attempting to phone & leaving messages for Frank Waldron, Park & Recreation Office, Superintendent Brett Simmons, Chairman Patricia Fairchild, and Mayor Ryan Bingham in order to obtain access to the building to no avail. **The meeting was held on park benches.**

A Motion was made by Lorie Chiron to accept the minutes of the August 15, 2012 meeting, seconded by Dr Isadore Temkin and passed unanimously.

Public Comments: Nancy Holbrook stated that she noticed most of all of the fees were waived for Civic Center usage but there was one event at the Armory that was actually charged for use of the Armory – Why? The Committee explained that the Park & Recreation Commission makes decisions.

Frank Pennington related that **everyone** pays the custodial fee without exception; however this is an inconsistent practice by the Park and Recreation Commission.

Reviewing the calendar for the Civic Center usage, May Zbell commented that there was a notation for on every Wednesday for dog classes held in the Civic Center. Speaking to the instructor of the classes, at last count, Chairman Susan Coe Holbrook noted that there were 9 dogs participating for an eight week session. Where are those fees and also fees for the Trust for the Torrington Road Race; Brooker Memorial Dental Screenings; the Center for Cancer care; the “Pittie Party”; and the upcoming Miles for Moe events?

Everyone pays custodial fees...**NO exceptions.**

The Coe Memorial Park Committee was not notified of the park usage by the Animal Control & the Little Guild of St Francis' "Pittie Party", nor was it noted in the Calendars provided by Park and Rec.

Superintendent's Report

- Master Plan updates ratified by City Council on September 4, 2012
- Updates to be submitted to Planning & Zoning for October 10, 2012 meeting
- Zaharek Landscaping completed stump grinding week of September 10, 2012
- Still River Gardens report & receipts sent out
- Fall planting in progress

A Motion was made by Lorie Chiron and seconded by Mary Zbell to have the rose garden area contain only roses. The motion passed unanimously.

A Motion RESTATED once again by Margaret Keywan to stress the importance of reimbursement from Park & Recreation for **11 Mity-Lite tables** missing from the Civic Center that could be construed as misappropriation of funds. Seconded by Mary Zbell and passed unanimously.

A Motion was made by Dr Isadore Temkin to have Mark McEachern research a historic preservation architect to furnish ideas gratis for the carriage house renovation as there is no money available. The motion was seconded by Margaret Keywan and passed unanimously.

A Motion was made by Dr Isadore Temkin and seconded by Mary Zbell to have the Coe Memorial Park Committee **actively involved** in the new contract for gardeners from start to finish. The motion passed unanimously.

A Motion was made by Margaret Keywan and seconded by Lorie Chiron **not** to purchase additional folding chairs for the Civic Center as it is violation of the intent of the Trust and no funds are available for such a purpose. The motion passed unanimously.

A Motion was made at 6:00 p.m. by Mary Zbell and seconded by Lorie Chiron to adjourn the meeting. The motion passed unanimously

The next meeting will be held **5:00 p.m. October 17, 2012 at the Civic Center.**

Respectfully Submitted
Margaret K Keywan
Recording Secretary